

Working Session of the **Planning & Long-Term Vision Committee** of the Board of Trustees of the Utah Transit Authority Wednesday, May 10, 2017, 12:00 - 2:00 p.m. Frontlines Headquarters Building, Golden Spike Rooms, 669 West 200 South, Salt Lake City

Members of the public are invited to attend all committee meetings, and public comment may be taken at the discretion of the committee chair. If public comment is not taken at the committee meeting, the public will be able to review and provide comment via www.rideuta.com on all action items prior to the next full Board of Trustees meeting. If public comment is taken at the committee meeting, in order to be considerate of time and the agenda, comments will be limited to 2 minutes per individual, or 5 minutes for a spokesperson designated to represent a group.

	mittee Members: aoc Committee	Charles Henderson, Committee Chair Cort Ashton Necia Christensen	Bret Millburn		
Men	nbers:				
		Necia Christensen	Robert McKinley		
		Karen Cronin	Brent Taylor		
		Sherrie Hall Everett	Troy Walker		
		<u>Agenda</u>	Responsible <u>Executive:</u>	Forv <u>to Bo</u>	vard bard:
1.	Safety First Minu	ite	Lamount Worthy		
2.	<b>Consent Agenda</b> a. <u>Approval of April</u>	Items 12, 2017 Meeting Report	Charles Henderson		
3.	<b>Board Workshop</b>	Pre-Visioning Session	Charles Henderson	[	]
4.	Pre-Work Update Authority Meetin	es: How are Site Visits & Appointing gs Going?	Charles Henderson	[	]

#### 5. **Closed Session**

- Discussion of the Purchase, Exchange, Lease or Sale of Real Property when Public Discussion would a. Prevent the Authority from Completing the Transaction on the Best Possible Terms.
- b. Strategy Session to Discuss the Character, Professional Competence, Physical or Mental Health of an Individual.
- c. Strategy Session to Discuss Collective Bargaining.
- d. Strategy Session to Discuss Pending or Reasonably Imminent Litigation.

6.	Action Taken Regarding Matters Discussed in Closed Session	Charles Henderson
7.	Liaison, Conference & External Committee Reports	Charles Henderson/ Jerry Benson
8.	Input & Date for the Next Committee Meeting	Charles Henderson
9.	Other Business	Charles Henderson
10.	Adjourn	

# Protect yourself from skin cancer in five ways





May 2017



## UTAH TRANSIT AUTHORITY BOARD OF TRUSTEES Planning & Long-Term Vision Committee Agenda Item Coversheet

DATE:	May 10, 2017
CONTACT PERSON:	Charles Henderson, Chair
SUBJECT:	Planning & Long-Term Vision Committee Report approval
BACKGROUND:	The Planning & Long-Term Vision Committee report of the meeting is attached for review and consideration of approval by the committee members
STRATEGIC FOCUS ALIGNMENT:	
LEGAL REVIEW:	N/A
EXHIBITS:	• 04-12-17 PLVT Meeting Report – Unapproved



Minutes of the Planning & Long-Term Vision Meeting of the Board of Trustees of the Utah Transit Authority (UTA) Wednesday, April 12, 2017 FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

**Committee Members:** *Charles Henderson, Chair* Cort Ashton Bret Millburn Necia Christensen

### **Other Board Members in Attendance:**

Jeff Acerson Robert McKinley Dan McConkie

UTA Staff members were available for comment.

#### Welcome

Chair Henderson called the meeting to order at 8:35am with four committee members present.

#### 1. Safety First Minute (Dave Goeres)

Chair Henderson yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a safety message.

#### 2. Consent Agenda Items (Charles Henderson)

- a. Approval of February 8, 2017 Meeting Report Approved.
- b. Approval of March 8, 2017 Meeting Report Approved.

### 3. Board Workshop Pre-work & Milestone Timeline of Activity (Charles Henderson)

- June  $2^{nd} \& 3^{rd}$  (see attached packet handout). Board should focus on:
  - Clear expectations performance based.
    - Timeline (see in attachment) spend time with your appointed authorities and clarify their expectations of your roles here as a member of this body and set up regular meetings with them every quarter. The agenda will be set in part by the input from your appointing authority.
      - May 10<sup>th</sup> at noon there will be a meeting to discuss the workshop.
    - Chair Henderson clarified and reviewed current topics to review with your constituents.
    - Clarification was also given on the role of the board member and the classification of the type of entity that is UTA.
    - Questions were asked about funding sources, such as grants. Jerry Benson clarified some of them and said that they can review this in more depth at the retreat.
      - Cort Ashton asked 'how do we find out what cities and other stakeholders are doing so that we can work with them on the transit

portion of a project'.

- Discussion took place concerning the way we plan our transit routes and needs.
  - G.J. LaBonty, Interim Planning Director, at the request of Jerry Benson, further explained the tools we have and the land use component of our planning.
  - Chair Henderson asked the trustees to go to the Wasatch Front Regional Council (WFRC) website and look at the Regional Transportation Plan before the May 10<sup>th</sup> meeting.
  - Chair Henderson reminded the board of the ride-alongs and Transit Academy on May 31<sup>st</sup>.
- 4. Closed Session None
- 5. Action Taken Regarding Matters Discussed in Closed Session (Charles Henderson) None
- 6. Liaison, Conference & External Committee Reports (Charles Henderson/Jerry Benson) None
- 7. Input & Date for the Next Committee Meeting (Charles Henderson)
  - Working document for the retreat.
  - The next meeting is tentatively scheduled for Wednesday, May 10<sup>th</sup> at noon.
- 8. Other Business (Charles Henderson) None

**10.** Adjourn. The meeting was adjourned at 9:50 a.m. by motion.

Transcribed by Melanie Penton Assistant to the VP of External Affairs Utah Transit Authority <u>mpenton@rideuta.com</u> 801.237.1929

## UTAH TRANSIT AUTHORITY BOARD OF TRUSTEES Agenda Item Coversheet

DATE:	May10, 2017
TITLE:	Board Workshop Pre-Visioning Session
UTA EXECUTIVE/RESPONSIBLE STAFF MEMBER: SUBJECT:	Nichol Bourdeaux 2017 Board of Trustees Workshop Information
BACKGROUND:	<ul> <li>The intent of this meeting is to demonstrate to the trustees the visioning process which we will be going through at the Board Workshop scheduled for June 2<sup>nd</sup> and 3<sup>rd</sup>.</li> <li>Topics covered will include the following: <ol> <li>Why is it important to have a vision as an agency?</li> <li>What are the elements of that vision?</li> <li>How strategic goals and priorities help serve the vision.</li> </ol> </li> <li>We will also include information and results from other organizations and agencies which have followed a similar process.</li> </ul>
ALTERNATIVES:	N/A
PREFERRED ALTERNATIVE:	• Approve as part of the consent calendar
STRATEGIC GOAL ALIGNMENT:	Identify the timeline and next series of strategic goals and priorities for the Utah Transit Authority
FINANCIAL IMPACT:	None
LEGAL REVIEW:	N/A
EXHIBITS:	Mini Vision Workshop_slide Deck v.2 050517

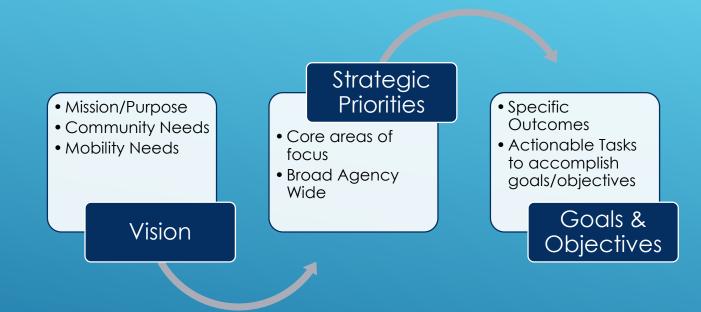
# MINI VISION WORKSHOP

Pre-workshop session for Board Workshop June 2-3, 2017

TAKING TRANSIT FORWARD

Integrated Mobility 2040





# THE PROCESS

- It is the first step in a planning process
- The benefits of a visioning process include high engagement, a big-picture orientation, aligned actions and outcomes, and a more focused plan.
- > To align strategies and goals to a larger purpose.

# WHY HAVE A VISION?

## Misdirection

- Reactive
- Can't see beyond today
- Ineffective

# WHAT HAPPENS WITHOUT A VISION?

- > A desired achievement or condition.
- ► Inspiration.
- > A timeline.

# WHAT GOES INTO A VISION?

## Match up Vision Statements with Companies

# VISION ACTIVITY

- The strategic plan is the blueprint for accomplishing the agency's vision containing goals and objectives.
- The plan details out specific actions to be taken to achieve the desired outcomes.
- These strategies guide the agency decisions and processes

# STRATEGIC PLAN

## **Definitions**

- A GOAL is a broad statement that describes a desired future state.
- > AN OBJECTIVE is a **specific**, **measurable statement** that supports achievement of a goal.
- > A PRINCIPLE is a statement that reflects values or priorities.

# GOALS & OBJECTIVES

## Let's Review UTA's current Mission, Vision and 2020 Strategic Plan

# SELF REFLECTION